



Amphitheater Fast Facts	
The amphitheater at Oregon Garden is a perfect location for outdoor concerts, stage productions and picnics. A large stage and lighting frame are available for this spectacular outdoor space.	
Area	
Size	
Ceiling Height	Outdoors
Maximum Number of People	3000
Contact	
Darci Graham (503) 874-6005 Dgraham@OregonGarden.Org	
Set up options	Number of people
Theater	3000
Classroom	
U Shape	
Hollow Square	
Rounds	
Reception	3000

Set up options explained:

Theater

Chairs are set up in rows, all facing the front. This set-up is used primarily for meetings where attendees do not have to take notes. It is an ideal set-up option for showing presentations or for a non-interactive internet seminar or broadcast.

Classroom

Long (6' or 8') tables are set up in rows with 3 or 4 chairs at each table, all facing the front. This set-up is used mainly for meetings where people are expected to take notes. It is an ideal set-up option for interactive presentations or training.

U Shape

Chairs are set up around a series of tables set up in a U shape. This set-up is used mainly for meetings where people have to interact with each other and take notes. It is an ideal set-up option for a group discussion and a smaller presentation.

Hollow Square

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Rounds

Chairs are set up around a series of circular tables throughout the room. This set-up is used mainly for banquets, weddings, dinners, or social dining events. It is also used for larger meetings or retreats, with participants turning chairs toward a speaker or audio-visual presentation.

Reception

Participants stand and mingle during a reception-style event. Tables are used only for food and beverage or group materials.

The Oregon Garden

879 W Main Street, Silverton, OR 97381
 Tel (503) 874-8100 Toll free (877) 674-2733
 www.OregonGarden.Org or www.MoonstoneHotels.com



Bosque Fast Facts			
<p>This outdoor event venue is a large plaza in the heart of The Oregon Garden. Four brick reflecting ponds and large planters each with a single Pacific Sunset Maple strung with hundreds of twinkling fairy lights create an enchanting atmosphere for your event. This unique architectural space offers spectacular views.</p>			
Area		Set up options	Number of people
Size		Theater	
Ceiling Height	Outdoors	Classroom	
Maximum Number of People	200	U Shape	
Contact		Hollow Square	
Darci Graham (503) 874-6005 Dgraham@OregonGarden.Org		Rounds	
		Reception	200

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Garden Green		Set up options	Number of people
The Garden Green is a level half-acre lawn next to the Rose Garden and water features and is just steps from the J. Frank Schmidt Jr. Pavilion, which contains the Grand Hall, Oregon State University room and the Oregon Association of Nurseries room.			
Area		Theater	
Size		Classroom	
Ceiling Height		U Shape	
Maximum Number of People	2000	Hollow Square	
Contact		Rounds	
Darci Graham (503) 874-6005 Dgraham@OregonGarden.Org		Reception	2000

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Grand Hall			
The spacious Grand Hall is equipped with a state-of-the-art sound system and a 12' by 24' stage that is a focal point for performances and speakers. The building provides easy access for move-in and set up of exhibitions.			
Area	9380 Ft ²	Set up options	Number of people
Size	70' * 134'	Theater	800
Ceiling Height		Classroom	450
Maximum Number of People	1200	U Shape	
Contact		Hollow Square	
Darci Graham (503) 874-6005 Dgraham@OregonGarden.Org		Rounds	600
		Reception	1200

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The Greenhouse		Set up options	Number of people
The Greenhouse looks out onto the Garden Green and Rose Garden. Perfect for a small gathering the fully heated and cooled Greenhouse can seat up to 64 people in banquet style setting.			
Area		Theater	
Size		Classroom	
Ceiling Height		U Shape	
Maximum Number of People	64	Hollow Square	
Contact		Rounds	64
Darci Graham (503) 874-6005 Dgraham@OregonGarden.Org		Reception	

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Natural Resource Education Center	
<p>The Natural Resource Education Center is a meeting room that is ideal for meetings, training classes, retreats, reunions and receptions. It is divisible by an operable wall into two halves. This meeting space has an entrance hall, which can be set up for your event registration.</p>	
Area	
Size	
Ceiling Height	
Maximum Number of People	220
Contact	
<p>Darci Graham (503) 874-6005 Dgraham@OregonGarden.Org</p>	
Set up options	Number of people
Theater	180
Classroom	50
U Shape	
Hollow Square	
Rounds	90
Reception	220

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OAN Room Fast Facts			
The Oregon Association of Nurseries Hall of Fame room provides comfortable meeting and classroom space and is an intimate setting for small receptions and parties..			
Area	1332 Ft ²	Set up options	Number of people
Size	36' * 37'	Theater	90
Ceiling Height		Classroom	
Maximum Number of People	90	U Shape	
Contact		Hollow Square	
Darci Graham (503) 874-6005 Dgraham@OregonGarden.Org		Rounds	70
		Reception	90

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OSU Room Fast Facts			
The Oregon State University room provides comfortable meeting and classroom space and is an intimate setting for small receptions and parties..			
Area	1332 Ft ²	Set up options	Number of people
Size	36' * 37'	Theater	90
Ceiling Height		Classroom	
Maximum Number of People	90	U Shape	
Contact		Hollow Square	
Darci Graham (503) 874-6005 Dgraham@OregonGarden.Org		Rounds	70
		Reception	90

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Oregon Garden Approved Caterers

These companies are licensed, insured and pre-approved to provide catering service on The Oregon Garden premises.

Northwest Hospitality

4061 Winema Place NE
Salem, OR 97305
Phone: 503-399-8074 or 503-874-6005

Wooden Nickel Catering

P.O. Box 277
Silverton, OR 97381
Telephone: 503.873.9979 Fax: 503.873.6830
Contact: Julie Manning

Roth's Catering

1130 Wallace Rd. NW
Salem, OR 97304
Telephone: 503.588.3663 Fax: 503.581.4762
Contact: Sandy Green

Valley Catering Services

6097 NE Ebony Lane
Corvallis, OR 97330
Telephone: 541.745.7455 Fax: 541.745.7461
Contact: Mary Bentley

Brice's Catering Services

2560 19th St. Se
Salem, OR 97302
Telephone: 503.362.0927 Fax: 503.362.1938

Willaby's Catering

183 High Street NE Ste B
Salem, OR 97301
Telephone: 503.371.7815 Fax: 503.371.7827
Contact: Jean Williamson

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Oregon Garden Services

These companies are available to assist you with your event at The Oregon Garden.

Wedding & Event Coordination

	<u>Phone</u>
Class Act - Susan Adkins - www.classactevents.net	503.371.8904
Creative Occasions - Aimee Stoebe & Sabrina Dikeman - www.creativeoccasionseventplanners.com	503.371.3600

Linens & Decorations

Class Act - Susan Adkins - www.classactevents.net	503.371.8904
SHE Designs/Act One Linens - Sue Hamilton	503.399.7207

Cakes

Bittersweet Baking - Jen Haas - www.bittersweetbaking.com	503.559.7881
Gerry Frank's Konditorei - www.gerryfrankskonditorei.com	503.585.7070
The Lovin' Oven - Mike Shultz	503.769.5538

DJ's

AA Two's Company - Chris & Ed Tjaden	503.786.9090
Willamette Valley DJ - Matt Bixby - willamettevalleydj.com	866.546.6434
Mobile Music - Kevin Venables - www.mobilemusicentertainment.com	503.380.6319
Big Adventure Entertainment - Kurt Hunter - www.baentertainment.com	1.877.501.5500

Decoration Rentals

The Prop Shop - Royce Mason	503.283.8828
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Equipment Rental

All Star Tents & Party Rentals - Don Stueve	503.585.9408
Key Manufacturing - Steve Clark	503.597.2024

Floral

Olde Towne Flower Shoppe	503.873.5115
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Photography

Almquist Studios	503.873.5144
Eric John Photography - www.ericjohn.com	503.767.3686
Randy Kepple Photographs - www.randykepple.com	360.695.4052

Services continued....

Sleeping Accommodations

The Water Street Inn - www.TheWaterStreetInn.com	503.873.3344
Silverton Inn & Suites	503.873.1000
Cicily's Guest House - www.eastviewcountry.com	503.508.6796
Raintree Tropical - www.raintreetropical.com	503.873.2644
Edward Adams B&B - www.EdwardAdamsHouseB&B.com	503.873.8868
Silver Falls Conference Center - www.oregonstateparks.org/park211.php	503.873.3113
Wild Rose Inn - www.wildrosebnb.com	503.873.8183
Phoenix Inn Suites (Salem) - www.phoenixinnsuites.com	503.581.7004
Wittenburg Inn (Keizer) - www.wittenberginn.com	800.229.7221
Best Western (Sublimity) www.bestlodging.com	503.769.9579
Also visit - www.silvertonchamber.org/biz-lodging.html	

Salon

Water St. Salon & Waters' Edge Spa	503.873.6055
Visions Salon & Spa	503.873.6363
Salon Blondies	503.873.0148

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