

## The Oregon Garden Resort

### Morning Glory Room Fast Facts

The Morning Glory Room is a smaller room ideal for meetings, retreats, reunions, receptions, and group meals. Perfect as a meeting room for smaller groups or as a breakout room, The Morning Glory Room has a fireplace.

<b>Area</b>	468 Ft <sup>2</sup> ( 43.5M <sup>2</sup> )		<b>Set up options</b>	<b>Number of people</b>
<b>Size</b>	22'-10" * 20'-6" ( 6.9M * 6.25M)		Theater	40
<b>Ceiling Height</b>	9' (2.7M)		Classroom	21
<b>Maximum Number of People</b>	42		Boardroom	20
<b>Contact</b>			U Shape	20
Kate Cutler KateC@MoonstoneHotels.Com www.MoonstoneHotels.Com			Hollow Square	12
			Rounds	32
			Reception	42

#### Set up options explained:

##### Theater

Chairs are set up in rows, all facing the front. This set-up is used primarily for meetings where attendees do not have to take notes. It is an ideal set-up option for showing presentations or for a non-interactive internet seminar or broadcast.

##### Classroom

Long (6' or 8') tables are set up in rows with 3 or 4 chairs at each table, all facing the front. This set-up is used mainly for meetings where people are expected to take notes. It is an ideal set-up option for interactive presentations or training.

##### Boardroom

Chairs are set up around a central table. This set-up is used mainly for formal meetings where people have to interact with each other and take notes. It is an ideal set-up option for group discussions. It is not ideal for presentations, as people are facing each other across a table.

##### U Shape

Chairs are set up around a series of tables set up in a U shape. This set-up is used mainly for meetings where people have to interact with each other and take notes. It is an ideal set-up option for a group discussion and a smaller presentation.

##### Hollow Square

Chairs are set up around a series of central tables, which form a hollow square inside the tables. This set-up is used mainly for formal meetings where people have to interact with each other and take notes. It is an ideal set-up option for larger group discussions. It is not ideal for presentations, as people are facing each other across a table.

##### Rounds

Chairs are set up around a series of circular tables throughout the room. This set-up is used mainly for banquets, weddings, dinners, or social dining events. It is also used for larger meetings or retreats, with participants turning chairs toward a speaker or audio-visual presentation.

##### Reception

Participants stand and mingle during a reception-style event. Tables are used only for food and beverage or group materials.

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