

- Village Green Resort and  
**Conference Center** -



Meeting  
Space

**Village Green Resort**

725 Row River Road  
Cottage Grove, OR 97424  
Tel (541) 942-2491

[Info@VillageGreenResortAndGardens.com](mailto:Info@VillageGreenResortAndGardens.com)

[www.VillageGreenResortAndGardens.com](http://www.VillageGreenResortAndGardens.com)

## Centrally Located

In the heart of Oregon



### Fly into

Portland  
Eugene  
Bend  
Cottage Grove  
Salem

### Drive from

Eugene  
Salem  
Bend  
Portland  
Ashland

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# Village Green Resort

## Meeting Spaces, Indoor & Outdoor

Indoor meeting rooms				
Room Name	Number of people*	Size	Area	Location
Cascadia Room	225	65' * 31' (20 M*9.5 M)	2015 Ft <sup>2</sup> (187 M <sup>2</sup> )	Indoors
Cascadia A	111	32' * 31' (9.7M*9.5 M)	1007 Ft <sup>2</sup> (94 M <sup>2</sup> )	Indoors
Cascadia B	111	32' * 31' (9.7M*9.5 M)	1007 Ft <sup>2</sup> (94 M <sup>2</sup> )	Indoors
Sage Room	140	52' * 24' (16 M*7.3 M)	1248 Ft <sup>2</sup> (115.3 M <sup>2</sup> )	Indoors
Willow Room	56	35' * 20' (10.6 M*6 M)	700 Ft <sup>2</sup> (65 M <sup>2</sup> )	Indoors
Willow A	24	18' * 20' (5.5 M*6 M)	360 Ft <sup>2</sup> (33 M <sup>2</sup> )	Indoors
Willow B	24	17' * 20' (5.2 M 6 M)	340 Ft <sup>2</sup> (32 M <sup>2</sup> )	Indoors
The Depot	40	23' * 25' (7 M*7.6 M)	675 Ft <sup>2</sup> (63 M <sup>2</sup> )	Indoors
Botanica Boardroom	22	20' * 15' (6 M*4.5 M)	300 Ft <sup>2</sup> (27.9 M <sup>2</sup> )	Indoors
Outdoor spaces				
Name	Number of people*	Size	Area	Location
Cascadia Terrace	300		2117 Ft <sup>2</sup> (197 M <sup>2</sup> )	Outdoors
Wedding Garden	212		2175 Ft <sup>2</sup> (202 M <sup>2</sup> )	Outdoors
Covered Bridge Upland		Call (541) 942-2491 for details		Outdoors
Twilight Garden		Call (541) 942-2491 for details		Outdoors

\* Number of people varies with set up options

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# Cascadia Room

## Indoor meeting space

### Cascadia Room Fast Facts

The Cascadia Room is a casually elegant ballroom that is an ideal location for meetings, conventions, retreats, reunions, receptions, and group meals. Featuring wainscoting around the perimeter of the room, it is divisible by an operable wall into two halves, Cascadia A and Cascadia B. Both wireless and plug in high speed internet access are available in this meeting space.

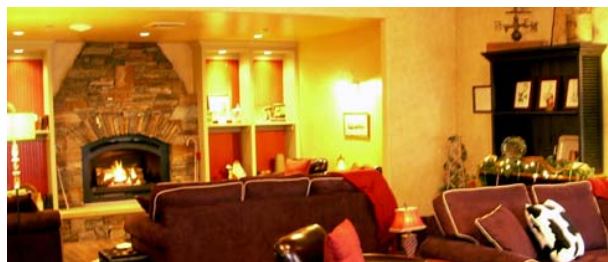
<b>Area</b>	2015 Ft <sup>2</sup> (187 M <sup>2</sup> )	<b>Set up options</b>	<b>Number of people</b>
<b>Size</b>	65' * 31' (20 M * 9.5 M)	Theater	225
<b>Ceiling Height</b>	Varies	Classroom	138
<b>Maximum Number of People</b>	225	U Shape	
<b>Contact</b>		Hollow Square	
Faith Wellman (541) 942-2491 FaithW@MoonstoneHotels.Com		Rounds	180
		Reception	225

- Column free, unobstructed sight lines.
- Divisible into two separate halls.
- Controlled lighting, sound, heating and air conditioning.
- High Speed Internet connections.
- Built-in bar.
- Fully carpeted.
- Ground floor.
- Garden views.



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# Cascadia A and B

## Indoor meeting space

<b>Cascadia A and B Fast Facts</b>			
Each room is a casually elegant ballroom that is an ideal location for meetings, conventions, retreats, reunions, receptions, and group meals. Dimensions shown are for each room.			
<b>Area</b>	1007 Ft <sup>2</sup> (94 M <sup>2</sup> )	<b>Set up options</b>	<b>Number of people</b>
<b>Size</b>	32' * 31' (9.7 M * 9.5 M)	Theater	111
<b>Ceiling Height</b>	Varies	Classroom	69
<b>Maximum Number of People</b>	111	Boardroom	
<b>Contact</b>  Faith Wellman (541) 942-2491 FaithW@MoonstoneHotels.Com		U Shape	
		Hollow Square	
		Rounds	90
		Reception	111
		<ul style="list-style-type: none"> <li>• Column free, unobstructed sight lines.</li> <li>• Controlled lighting, sound, heating and air conditioning.</li> <li>• High Speed Internet connections.</li> <li>• Fully carpeted.</li> <li>• Ground floor.</li> <li>• Garden views.</li> </ul>	

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## Cascadia Terrace

### Outdoor meeting space

<b>Cascadia Terrace Fast Facts</b>			
Cascadia Terrace is a large outdoor meeting space that is ideal for receptions, exhibitions, reunions or festivals. The terrace is adjacent to the Cascadia room and is complete with a large fountain.			
<b>Area</b>	2117 Ft <sup>2</sup> (197 M <sup>2</sup> )	<b>Set up options</b>	<b>Number of people</b>
<b>Size</b>		Theater	
<b>Ceiling Height</b>	Outdoors	Classroom	
<b>Maximum Number of People</b>	300	Boardroom	
<b>Contact</b>  Faith Wellman (541) 942-2491 FaithW@MoonstoneHotels.Com		U Shape	
		Hollow Square	
		Rounds	268
		Reception	300
<ul style="list-style-type: none"> <li>• Column free, unobstructed sight lines.</li> <li>• Outdoor space.</li> </ul>			

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# The Depot

## Indoor meeting space

The Depot			
Located away from the main buildings in the grounds of the resort, The Depot is perfect for smaller private meetings, lectures or parties.			
<b>Area</b>	675 Ft <sup>2</sup> (63 M <sup>2</sup> )	<b>Set up options</b>	<b>Number of people</b>
<b>Size</b>	23' * 25' (7 M * 7.6 M)	Theater	40
<b>Ceiling Height</b>	Varies	Classroom	
<b>Maximum Number of People</b>	40	Boardroom	
<b>Contact</b>  Faith Wellman (541) 942-2491 FaithW@MoonstoneHotels.Com		U Shape	
		Hollow Square	
		Rounds	
		Reception	40
		<ul style="list-style-type: none"> <li>• Column free, unobstructed sight lines.</li> <li>• Controlled lighting, heating and air conditioning.</li> </ul>	

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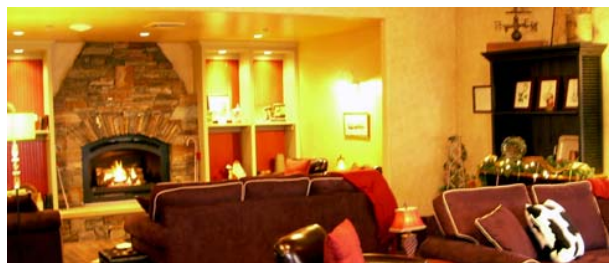
# Sage Room

## Indoor meeting space

<b>Sage Room Fast Facts</b>			
The Sage Room is a meeting room that is ideal for meetings, retreats, reunions, receptions, and group meals.			
<b>Area</b>	1248 Ft <sup>2</sup> (116 M <sup>2</sup> )	<b>Set up options</b>	<b>Number of people</b>
<b>Size</b>	52' * 24' (15.8 M * 7.3 M)	Theater	140
<b>Ceiling Height</b>		Classroom	60
<b>Maximum Number of People</b>	140	Boardroom	
<b>Contact</b>		U Shape	
Faith Wellman (541) 942-2491 FaithW@MoonstoneHotels.Com		Hollow Square	
		Rounds	80
		Reception	140
<ul style="list-style-type: none"> <li>• Column free, unobstructed sight lines.</li> <li>• Controlled lighting, heating and air conditioning.</li> </ul>			

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# Wedding Garden

## Outdoor meeting space

<b>Gazebo Garden Fast Facts</b>			
<p>The Wedding Garden is a large outdoor meeting space that is ideal for weddings, receptions, exhibitions, reunions or festivals. The wedding garden is adjacent to the Cascadia Terrace and the Cascadia room and is complete with a white gazebo and aisle.</p>			
<b>Area</b>	2175 Ft <sup>2</sup> (202 M <sup>2</sup> )	<b>Set up options</b>	<b>Number of people</b>
<b>Size</b>		Theater	212
<b>Maximum Number of People</b>	212	Rounds	
<b>Contact</b> Faith Wellman (541) 942-2491 FaithW@MoonstoneHotels.Com		Reception	212
<ul style="list-style-type: none"> <li>• Column free, unobstructed sight lines.</li> <li>• Outdoor space.</li> </ul>			

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## Willow Room

### Indoor meeting space

Willow Room Fast Facts			
<p>The Willow Room is a meeting room that is ideal location for meetings, training classes, retreats, reunions, receptions, and group meals. It is divisible by an operable wall into two halves, Willow A and Willow B. This meeting space has an entrance hall, which can be set up for your event registration. Windows in the Willow meeting room lookout on to gardens..</p>			
<b>Area</b>	700 Ft <sup>2</sup> (65 M <sup>2</sup> )	<b>Set up options</b>	<b>Number of people</b>
<b>Size</b>	35' * 20' (10.7 M * 6 M)	Theater	56
<b>Ceiling Height</b>	Varies	Classroom	
<b>Maximum Number of People</b>	56	U Shape	
<b>Contact</b>		Hollow Square	
Faith Wellman (541) 942-2491 FaithW@MoonstoneHotels.Com		Rounds	56
		Reception	56
<ul style="list-style-type: none"> <li>• Column free, unobstructed sight lines.</li> <li>• Divisible into two separate halls.</li> <li>• Controlled lighting, heating and air conditioning.</li> <li>• Entrance/registration area</li> <li>• Fully carpeted.</li> <li>• Ground floor.</li> <li>• Garden views.</li> </ul>			

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## Willow A and B

### Indoor meeting space

<b>Willow A and B Fast Facts</b>			
Each room is an ideal location for meetings, conventions, retreats, reunions, receptions, and group meals. This meeting space has an entrance hall, which can be set up for your event registration. Windows in the Willow meeting room lookout on to gardens. Dimensions shown are approximate for each room.			
<b>Area</b>	360 Ft <sup>2</sup> (33 M <sup>2</sup> )	<b>Set up options</b>	<b>Number of people</b>
<b>Size</b>	18' * 20' (5.5 M * 6 M)	Theater	24
<b>Ceiling Height</b>	Varies	Classroom	
<b>Maximum Number of People</b>	24	Boardroom	
<b>Contact</b>  Faith Wellman (541) 942-2491 FaithW@MoonstoneHotels.Com		U Shape	
		Hollow Square	
		Rounds	24
		Reception	24
<ul style="list-style-type: none"> <li>• Column free, unobstructed sight lines.</li> <li>• Controlled lighting, heating and air conditioning.</li> <li>• Entrance/registration area</li> <li>• Fully carpeted.</li> <li>• Ground floor.</li> <li>• Garden views.</li> </ul>			

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## Conference Services

High Speed Internet Access	High Speed Internet Access is available in the Cascadia conference rooms.
Patch Cables	Cat 5 Ethernet patch cables for High Speed Internet Access are available in the Cascadia conference rooms.
Multiple Access Points	Multiple Access points for High Speed Internet Access are available. Ethernet hubs and additional patch cables can also be provided.
Digital Projector	A Digital Projector is available for the indoor conference rooms or breakout rooms.
Overhead Projector	Overhead Projector, acetates and acetate marker are available for all conference rooms.
Projector Screen	Free standing or Table top Projector Screens are available for the indoor conference rooms or breakout rooms.
TV/VCR	TV & VCR are available for the indoor conference rooms or breakout rooms.
Flip Charts	Flip Charts, stands and markers are available for all conference rooms.
Photocopying	Black & White or Color Photocopying is available for your Conference materials.
Printing	Black & White or Color Printing is available for your Conference materials.
Fax Service	A Fax service for incoming and outgoing faxes is available for guests.
Restaurant	On-Site restaurant.
Meals	Quality food service is a top priority from our on-site kitchen.
Spouse Programs	A number of spouse/partner programs can be arranged. Including educational workshops, tours or guided walks.
Parking	Free parking is available throughout the facility.

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